Birth Record Abstract Form

Name:	Parents Names:
Male child:	Female child:
Date of Birth:	Time of Birth:
Location:	
Record #	Volume:
State:	County:
Date Filed:	

Marriage Record Abstract Form

State:	County
Male:	Female:
Parents:	Parents:
Date of Wedding:	Date MC granted:
Witness:	Witness:
Judge of record:	Clerk of record:
Record Book:	Volume: Page:

Additional Information:

Name of Transcriber:	Date of Transcription:
Place of Transcription:	Contact Information:

Land Records & Deeds Abstract Form

Doc # _____

File: _____Volume/Book: _____Page/Folio: _____ Ref Book: _____

Type of INDENTURE OR CONTRACT (If other than Sale of Property):		
County/State where Filed:	*Date of Deed:* *Date Recorded:*	
Name of Grantor(s) (seller):	*County & State of residence:*	
Name of Grantee(s) (buyer):	*County & State of residence:*	
County/State where deed was made (if other than above):		
Area/Acreage	*Price:*	
Description of the Land, Location Boundaries, etc (meets and bounds):		
Original or previous owners and relationships if given:		
Plat Drawing: If able attach photo or include on separate paper.		
Other facts:		
Witnesses:		
Recorded by:	*Office:*	*Date:*
Other:		
Name of Transcriber:	*Date of Transcription;*	
Place of Transcription:	*Copies provided to:*	

Death Certificate Abstract

Certificate # _____

Name of Decedent: _____

Maiden name_____

Date of Death: _____ Time: _____

Sex: _____ Race: _____ Ethnicity: _____

Birth Date: _____ Birth Place: _____Recent age: ___

Citizen of: _____ SSN: _____

Occupation: _____ How long? _____

Served in the Armed Forces: _____ Branch: _____

Spouses Name: _____

Decedent Cause of Death: _____

Place of Death: _____

(city, county, state)

Last Address: _____

Buried or Cremated: _____

Burial location: _____

Funeral Home: _____

Director of FH: _____

Informant: _____ Relation: _____

Location of Record: _____

Father of Decedent	Mother of Decedent
Name:	Name:
Birth Date:	Birth Date:
Location:	Location:

Newspaper Article Abstract Form

Name of Newspaper:	***Date of Newspaper:*** ***Daily _____ Weekly _____***	
Location of Publication of Newspaper:	*Associated Family Name:*	
Name of Article:	*Issue: _____ Vol No. _____Page _____Column No. ___*	
Name of Archive/Library/Collection where housed:	*Location of Archives where house:*	
Original Viewed: Yes _____ No _____	*Microfilm Viewed: Yes _____ No _____*	
Article: *Yes _____No _____*	***Ad:*** *Yes _____No_____*	***Obit:*** *Yes _____No _____*
Project for which Newspaper item was acquired:		
Significance of Newspaper item:		
Page ***Col.***	***Page*** ***Col.***	***Page*** ***Col.***
Details of the Letter(include names, dates, places, purpose):		
Other facts:		
Transcriber's Comments (used original/photocopy/hard to read, etc):		
Name of Transcriber:	*Date of Transcription;*	
Place of Transcription:	*Copies provided to:*	

Civil Records Abstract Form

Style of Pleading:	*Date of Pleading:*	
County/State where Filed:	*Court (Dis/Co/JP/other) and No.*	
Plaintiff:	*Defendant:*	
Action (suit/name change/ incorporation/other)	*Name of Collection in which pleading is located:*	
Name of Court Clerk/Notary and their ofc: *Filing Date:*	*Location of Archive where pleading is kept:* *(City/State/Institution/Library/Archive):*	
Names:	*Project for which pleading was acquired:*	
Significance of pleading to this project:		
Details of Pleadings (names/dates/places/purposes or processes mentioned)		
Transcriber's Comments:		
Name of Transcriber:	*Date of Transcription;*	
Place of Transcription:	*Copies provided to:*	

PROBATE ABSTRACT FORM

Type of Document: _____

(Will, Letters of Testamentary, Order, Inventory, etc.)

County/State where recorded:	*Name of Deceased:*
Name of Dept where recorded:	*Other County/State if indicated:*
File# _____ ***Volume*** _____ ***Book*** _____ ***Page#*** _____ ***Type Book*** _____	
Date of Document:	*Date of Probate:*
Date of Codicil(s):	*Executor(trix):* *Administrator (s):*
Date Administration began:	*Date Administration & Disbursement ended:*
Date of Death:	*Place of Death (City/Co/St)*
Cause of death if noted/Other information of deceased (occupation, residence, financial	
Witnesses:	
Petitioner:	
Bondsmen (if any):	
Appraisers, Purchasers, other:	

Persons referred to in order named	***Relationships State in Document***	***Bequests made to each heir***

Reference to other files: (Orphans, Minors, Inventories, Petitions, Deeds, etc.)
Note: if there is more than one probate document, use a separate form to abstract EACH document. Info may vary.

Judge:	
Abstractor:	***Date:***

Archived Letters Abstract Form

Author of Letter:	*Origin (Location):*	
Date of Letter:	*Associated Family Name:*	
Recipient:	*County & State of residence (where letter received):*	
Name of Collection where housed)(ex Perry Family)	*Location of Archives where house: (ex. Camden, SC Hist Society)*	
Project for which letter was acquired:		
Significance:		
Details of the Letter(include names, dates, places, purpose):		
Other facts:		
Transcriber's Comments (used original/photocopy/hard to read, etc):		
Name of Transcriber:	*Date of Transcription;*	
Place of Transcription:	*Copies provided to:*	